◈ ◈ ◈ ◈ 2026 WESTERN REGIONAL WIOA/477 TRAINING ◈ ◈ ◈ ◈

November 16-20, 2026

Hotel Albuquerque at Old Town | 800 Rio Grande Boulevard NW, Albuquerque, NM 87104

WORKSHOP PRESENTATION PROPOSAL

DEADLINE FOR SUBMITTAL: **FRIDAY, SEPTEMBER 4, 2026**

Workshop Title:		
Workshop Description:		
Length of Workshop Session: ☐ 1½ hours ☐ 3 hours Preferred Date(s): ☐ Tuesday ☐ Wednesday ☐ Thursday		Are you willing to repeat session? ☐ Yes ☐ No
Primary Presenter's Name:	Title/Position:	
Grantee/Company/Agency:		
Mailing Address:		
City:	State:	Postal Code:
Email Address:		Daytime Phone:
Additional Presenter's Name:	Title/Company:	
Additional Presenter's Name:	Title/Company:	
Additional Presenter's Name:	Title/Company:	

Presenter Agreement:

By typing my name below, I hereby affirm that none of the material presented in my presentation, to my knowledge, infringes upon the copyright or right of privacy of others, and that material which references work of others will be properly credited to that source. Further, I will not misrepresent, libel or slander, any other person, facility, service or product during the course of my presentation. If such affirmation is breached, I will indemnify and hold harmless Western Regional WIOA/477 Training and Hotel Albuquerque at Old Town, its officers, directors, employees, and representatives, from and against any actions, losses, costs, damages, claims, and expenses including attorney's fees.

_____ _____

Presenter's Signature Date

Audio-Visual/Training Needs	Preferred Room Set-Up	Handouts/Printed Material
☐ Microphone ☐ Flipchart ☐ Laptop ☐ Table ☐ LCD Projector ☐ Screen ☐ DVD Player ☐ Bringing own AV ☐ VCR *Please bring your own equipment if possible. Thank you.*	☐ Classroom ☐ Theatre ☐ Rounds ☐ U-Shape Table ☐ U-Shape No Table ☐ Other_____	Presenter ☐ will ☐ will not have handouts. ☐ Available in electronic format ☐ Available in hard copy only ☐ Need handouts reproduced (provide handouts to be reproduced by email or hardcopy)

Please submit Workshop Presentation Proposal to Bree Marshall by **September 4, 2026.**
Phoenix Indian Center, Inc., 4041 North Central Avenue, Building B, Phoenix, AZ 85012.
Submit to: Email: bmarshall@phxindcenter.org or Fax: (602) 237-6953.
For information, call (602) 264-6768 and ask for Bree.